

CITY OF LOS ANGELES

CALIFORNIA



Workforce **Development** Board
City of *Los Angeles*

Workforce Development Board
CHARLES WOO
CHAIR



ERIC GARCETTI
MAYOR



**Economic and Workforce
Development Department**
CAROLYN M. HULL.
GENERAL MANAGER

June 6, 2022

Council File Number:
Council Districts: All
Contact Persons & Phone:
Gerardo Ruvalcaba (213) 744-7233

The Honorable Eric Garcetti
Mayor, City of Los Angeles
Room 303, City Hall

City Council
c/o City Clerk
Room 395, City Hall

Attention: Heleen Ramirez, Legislative Coordinator

APPROVAL OF THE YEAR 23 PROGRAM YEAR 2022-23 (JULY 1, 2022 – JUNE 30, 2023) WORKFORCE DEVELOPMENT BOARD ANNUAL PLAN PREPARED BY THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT (EWDD)

DEADLINE FOR ACTION

The General Manager of the Economic and Workforce Development Department and the Chair of the Workforce Development Board respectfully submit this transmittal for your review and approval. To ensure the uninterrupted provision of services to City residents, approval of this item is requested no later than June 30, 2022.

BACKGROUND

On May 19, 2022, the Workforce Development Board (WDB) approved the Year 23 Program Year (PY) 2022-23 Annual Plan (Annual Plan), as amended, with additional recommendations to: 1) underwrite pre-apprenticeship and apprenticeship training; and 2) provide increased funding to the Community Investment for Families Department (CIFD) and the Housing Authority of the City of Los Angeles (HACLA) to develop and provide job training for specified segments of the population.

The Annual Plan was released on April 11, 2022 for a thirty-day public comment period (April 11, 2022 – May 10, 2022). During this period the Economic and Workforce Development Department (EWDD) solicited public comment through WDB meetings, the EWDD website, and social media. In addition, on Wednesday, May 4, 2022, EWDD

conducted a virtual public forum to provide an overview of the Annual Plan and an opportunity to submit additional public comments.

Economic Landscape

Strength and resiliency have characterized local communities in the Los Angeles region as the world begins to recover from the devastating public health and economic crises caused by the COVID-19 pandemic. While the road to recovery differs by community, industry, and the level of access to resources, much of the recovery to date has been due, in part, to the national and local response strategies developed to address the negative impacts to the economy. These negative impacts, including job displacement and business closures, have further aggravated other social challenges such as housing and food insecurity.

In Los Angeles, and across the nation, the road to recovery has also required recognizing and addressing the disparities, inequities, and assistance gaps in resources and services for youth; women; transgender women; Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ+) communities; people of color; and immigrant populations. The Los Angeles County Economic Development Corporation (LAEDC) attributes the disproportionate impact of the COVID-19 pandemic to structural inequities that existed long before the pandemic.

Similar to the pre-pandemic labor market, large segments of the population continue to struggle to recover from setbacks sustained over the last two years. Youth in particular, not only endured the highest levels of job losses during the pandemic but also faced a decrease in academic achievement due to distance learning and lower post-secondary enrollment. For example, the rate of disconnected youth ages 16-24 are higher after the pandemic than at any other point over the last decade.¹

The Annual Plan seeks to build upon the City's vision of utilizing the Workforce Development System (WDS) to increase equity in the local labor market as we move into the recovery phase. This year, the Annual Plan will focus on securing the necessary policies, strategies, and resources to begin to strengthen low-skill workers in industries hardest hit by the pandemic, and to provide the necessary support services to assist displaced workers.

LONG TERM STRATEGIC GOALS

The Annual Plan continues a Strategic Framework, established in PY 2018-19, of 10 long-term strategic initiatives and establishes a new initiative for Older Adults. These 11 initiatives are listed below:

1. Reduce homelessness by increasing employment opportunities.
2. Increase employment opportunities for all Angelenos through partnerships with major economic drivers in the region.
3. Increase access to career pathways through industry sector strategies.
4. Increase services to targeted high-barrier populations with a geographic focus to increase equity within the local labor market.

¹ Disconnected youth are those without employment and are not enrolled in school.

5. Increase gender equity.
6. Increase employment outcomes for the reentry population.
7. Increase education and/or employment outcomes for disconnected youth.
8. Increase impact of the City's WDS through the strategic alignment of City and Regional Planning Efforts (Los Angeles Regional Plan, Local Plan, WDS Annual Plan, and Performance Partnership Pilot [P3] Strategic Plan).
9. Train Angelenos to participate in the new green economy.
10. Create and expand career ladder opportunities for L.A.'s workforce to fill the demand for early childhood education positions.
11. Increase employment opportunities for older adults 55 years and older.

FUNDING RESOURCES

The proposed WDS service strategies, activities, and budget set forth in the Annual Plan are based on projected funding allocations from various sources, including, federal and state formula Workforce Innovation and Opportunity Act (WIOA) (Adult, Dislocated Worker, Youth, Rapid Response), competitive grants, County grants, other workforce allocations, and projected prior-year carryover funds. For the PY 2022-23 Annual Plan, the total funding amount is nearly \$140 million. This includes \$39.5 million in WIOA Formula, \$6.8 million in WIOA Discretionary, \$53.2 million in CA For All, over \$17 million in City General Funds, \$15.5 million in Los Angeles County funds, \$470,000 in Other Grants, and \$6.7 million in Anticipated Revenues.

Prior-Year Carryover Funds

Each year EWDD reports on carryover monies (allocated but unexpended prior-year WIOA and other workforce development-related program funds). For PY 2022-23, the City anticipates carryover in the amount of \$7.8 million, including, a WIOA carryover of \$3.9 million.

Funding Allocations

As of the preparation of this report, the State Employment Development Department had not yet announced its funding allocations for WIOA Adult, Dislocated Worker, and Youth Formula to Local Workforce Development Areas for PY 2022-23. The allocations displayed on Table 1 are projections based on previous year allocations. As summarized on Table 1, the City anticipates a total decrease of \$623,381 in WIOA formula and carryover funding for PY 2022-23 due to a lower projected carryover amount.

Table 1: Workforce Innovation and Opportunity Act Formula Funding

	PY 2021-22 WIOA Funds	PY 2022-23 WIOA Funds *	Increase (Decrease)
Adult	12,824,671	12,824,671	0
Dislocated Worker	8,850,751	8,850,751	0
Youth	12,658,232	12,951,508	293,276
Rapid Response	1,029,035	1,029,035	0
Carryover	4,820,000	3,903,343	(916,657)
Total	40,182,689	39,559,308	(623,381)

**PY 2022-23 Rapid Response Funds are estimated. This table does not include other grant funding including other WIOA grants.*

New Revenues

Table 2 below represents new funding sources for PY 2022-23. In March 2022, the City secured a \$53.3 million grant through the California Volunteer Office to provide transitional employment and related career services to more than 4,000 LA's Youth, ages 16-30. The City also secured a total of \$3.4 million in funding from the CA Megafires National Dislocated Worker grant and the Regional Equity Recovery Partnership.

Table 2: Anticipated New Revenues

Program	Funder	Service Providers	Oversight / Administration	Total Allocation
CA for All	CA Volunteers	47,924,677	5,324,964	53,249,641
CA Megafires National Dislocated Grant	US Department of Labor	1,227,901	136,433	1,364,334
Regional Equity Recovery Partnership	CA Workforce Development Board	1,800,000	200,000	2,000,000
Total		49,861,109	5,661,397	56,613,975

DISCUSSION

The Annual Plan offers a balanced budget for PY 2022-23. The balanced budget was achieved through modifications to WIOA oversight and administration activities, service providers, and supporting program activities. Table 3 sets forth EWDD proposed WIOA funding distribution.

Table 3: Proposed WIOA Funding Distribution

Activity	PY 21-22	PY 22-23	Increase (Decrease)
EWDD Oversight	7,590,248	8,189,496	599,248
Rapid Response – Direct Services	739,669	657,681	(81,988)
Other City Departments	396,473	345,621	(50,852)
Workforce Development Board	1,361,577	1,458,873	97,296
WorkSource Centers	15,596,144	14,693,341	(902,803)
YouthSource Centers	9,190,020	8,312,789	(877,231)
Other Service Providers	1,284,680	1,634,680	350,000
Supporting Program Activities	4,284,520	4,328,239	43,719
Total	40,182,669*	39,559,308*	(623,381)*

* Total reflects adjustment for City-managed operators.

Table 4 below represents PY 2022-23 Annual Plan proposed funding, strategies, outcomes, and strategic goal highlights, which will provide employment services to Angelenos, including persons left out of the region’s economic recovery – people experiencing homelessness, disconnected youth, and reentry populations.

Table 4: Year 23 Annual Plan Funding Highlights

No.	Funding	Strategy	Outcome	Strategic Goal(s)
1.	\$14,693,341	Fund 15 WorkSource Centers to provide employment training and placement services to high-barrier adults and dislocated workers and employers.	Serve TBD	Strengthen connections with major economic drivers in the region. Target vulnerable populations with a geographic focus.
2.	\$9,683,789	Fund 14 YouthSource Centers (includes LAUSD PSA Counselors)	Serve 7,000	Focus on disconnected youth.
3.	\$15,585,000	Year-Round Youth Employment Program	Serve 20,000	Focus on disconnected youth.
4.	\$6,000,000	Los Angeles Regional Initiative for Social Enterprise (LA:RISE)	Serve 800	Address homelessness with more employment opportunities.
5.	\$908,000	LA County – INVEST	240	Focus on the reentry population.
6.	\$401,127	Layoff Aversion	TBD	Strengthen connections with major economic drivers in the region.

WDB Annual Plan Modifications

At the meeting of May 19, 2022, WDB Board requested funding modifications to the Annual Plan to allocated \$600,000 for job training and supportive services. See Table 6:

Table 5 – WDB Annual Plan Funding Modifications

Economic and Workforce Development Department	\$200,000	Pre-Apprenticeship and Apprenticeship Program
Housing Authority of the City of Los Angeles	\$150,000	Job Training and Supportive Services
Community Investment for Families Department	\$250,000	To develop strategies to provide job training to survivors of domestic violence
TOTAL	\$500,000	

The proposed changes will be incorporated in the final Annual Plan upon City Council and Mayor approval.

FISCAL IMPACT

The recommendations contained in this report will allocate approximately \$139 million to the Workforce Development Board Year 23 Annual Plan (Fiscal Year 2022-23) from various federal and State formula and competitive grants (including WIOA Title I funds) and from local sources (including City and County). The budget reflects the City's preliminary CAP 44 rate for related costs (fringe benefits and central services) applicable for FY 2022-23, which are still pending approval from the City's federal cognizant agency for indirect costs.

This report complies with City financial policies that allow reimbursement up to grant limitations. WIOA regulations provide for reimbursement of Related Costs to the General Fund, except for the amount in excess of the WIOA administrative cap limitation of 10 percent which is currently estimated at approximately \$419,416. This amount represents a significant decrease of over \$1 million from PY 2021-22 in non-reimbursable Related Costs.

RECOMMENDED REQUESTED ACTIONS

The General Manager of the EWDD requests that the Workforce Development Board approve the following:

1. Adopt the Workforce Development Board (WDB) Year Twenty-Three Annual Plan for Program Year (PY) 2022-23 (Annual Plan) and its supporting budget;
2. Approve and implement all policies contained in the Annual Plan and authorize the General Manager, Economic and Workforce Development Department (EWDD), or designee, to implement the Annual Plan consistent with the recommendations contained herein;
3. Authorize the General Manager, EWDD, or designee, to:
 - a. Negotiate and execute agreements and amendments to agreements with public, private, non-profit and/or governmental entities with funds awarded as described in the Annual Plan, subject to the Workforce Development

Board-Local Elected Officials (WDB-LEO) Agreement (C.F. 16-0475). The WDB-LEO Agreement requires no further action from the WDB or LEO regarding agreements and amendments to agreements identified and approved in the Annual Plan. Any amendments to agreements resulting in a policy change or in the purpose of the agreement, or a change in funding in excess of \$250,000 (in one year), requires approval of the LEO and WDB. Any amendment in an amount from \$25,000 to \$250,000 requires approval only from the WDB. All amendments are subject to approval of the City Attorney as to form and legality;

With respect to Workforce Innovation and Opportunity Act (WIOA) Authorities:

- b. Accept U.S. Department of Labor (DOL) WIOA grant funds, assist the Controller in depositing and transferring WIOA funds as appropriate within established WIOA trust funds, and expend such funds upon proper demand in accordance with the directions in the Annual Plan;
- c. Accept funds and execute Subgrant Agreements and any unilateral agreements to Subgrant Agreements, including amendments thereto, between the State of California and the City of Los Angeles, between the DOL and the City of Los Angeles for WIOA funds (including federal and state Discretionary awards, and other WIOA competitive grants), between the County of Los Angeles and the City of Los Angeles for WIOA funds, and between other Local Workforce Development Areas (LWDA) and the City of Los Angeles for WIOA, subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code §14.8 et seq. (City grant regulations). The receipt of such funds shall be reported to the WDB within 30 days;
- d. Negotiate and execute amendments to Workforce Development System Memoranda of Understanding (MOUs) between partners of the Los Angeles Workforce Development System to include a new three-year period effective July 1, 2022, and updates to system infrastructure costs, subject to WDB approval and subject to City Attorney review and approval as to form and legality;
- e. Approve an extension to the WDB-LEO Four-Year Agreement from July 1, 2022 to December 31, 2022;

With respect to grant solicitation authorities:

- f. Develop and submit proposals and applications to secure additional WIOA funds and available non-WIOA funds to any public, private, nonprofit, or governmental entity for workforce development-related activities in accordance with City grant regulations. All applications and their status shall be reported to the WDB within 30 days after submission;
- g. Develop and submit proposals or applications representing the WDB, subject to approval of the WDB, to any public, private, nonprofit, or governmental entity for workforce development-related activities. If the application period is less than 60 days from the notice of the Request for Proposals (RFP), then the EWDD may submit proposals concurrently to the funding source and to the WDB. Approval of the WDB is required before acceptance of an award;

- h. Accept funds and execute grant award agreements, subject to the review and approval of the City Attorney as to form and legality, in the event any proposals and/or applications are selected by any public, private, nonprofit, or governmental entity for funding (in accordance with City grant regulations). In accordance with the WDB-LEO agreement, Mayor, Council, and WDB approval is required prior to acceptance of and/or expenditure of any awards in excess of \$250,000. Award amounts between \$25,000 and \$250,000 are subject to approval by the WDB only;

With respect to procurement authorities:

- i. Issue Small Bid Purchases, Requests for Proposals (RFPs) or Requests for Qualifications (RFQs) in accordance with City procurement and Charter Section 1022 requirements (where applicable), subject to the approval of the City Attorney as to form, legality, and procurement. Anticipated service procurements related to items that are listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan include, but are not limited to:
- Assessment services for youth, adult and dislocated workers.
 - Audit, payroll processing, and consultant services.
 - Customer Satisfaction Survey; Evaluation Service Providers; and Certification and Performance Improvement Services.
 - Capacity Building and Training Academy initiatives (including Fiscal and Integrated Services Delivery training providers).
 - Consulting Services for the WDB.
 - Crossroads policy symposium.
 - Gang Injunction Curfew Settlement. (LARCA 2.0)
 - Labor Market Analysis.
 - Layoff Aversion Services.
 - Los Angeles Regional Initiative for Social Enterprise (LA:RISE).
 - Program Evaluations.
 - Promotion and Outreach Services, including marketing plan activities, communications, and publication services.
 - Rapid Response enhancement and expansion, including layoff aversion and business retention.
 - Services provided through the WDB Innovation Fund.
 - Services related to the implementation of the Los Angeles YouthSource Program, including the City-operated YouthSource Centers.
 - Services related to new funding secured to address the COVID-19 pandemic.
 - Hire LA's Youth.
 - Summer Youth Employment Program.

- WorkSource System Enhancements.
 - YouthSource Center Program.
 - LA:RISE Employment Social Enterprises.
 - WorkSource Integrated Service Delivery System providers.
 - Youth and Young Adult System Support Service providers.
- j. Authorize EWDD to issue an RFP for the Hire LA's Youth Program.
- k. Authorize EWDD to issue an RFP for the City's WorkSource Center system.
- l. Authorize EWDD to issue an RFP for the LA:RISE program.

With respect to contracting authorities:

- m. Negotiate and execute agreements and amendments to agreements with public, private, nonprofit, and/or governmental entities with funds awarded as a result of a Small Bid Purchase, RFP, or RFQ, related to activities listed in this report, subject to City Attorney review and approval as to form, legality, and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, and City contracting requirements;
- n. Negotiate and execute agreements and amendments to agreements, where appropriate, with entities on a sole source basis, subject to City Attorney review and approval as to form, legality and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, and City contracting requirements. Anticipated service providers, as listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan include, but are not limited to, the following:
- FutureWork Systems LLC for the LA Performs online performance management system.
 - Unite LA for Cash for College and HIRE LA.
 - Los Angeles Unified School District.
 - Managed Career Solutions to process participant payroll for City-operated YouthSource Centers.
 - Service providers for Hire LA's Youth and Cash for College programs.
 - South Bay WDB for management of Eligible Training Provider List (ETPL) services.
 - Level Field for Hire LA Capacity Building.
- o. Negotiate and execute agreements, and amendments to agreements with service providers and other organizations, in accordance with the City Procurement Policy and Charter Section 1022 (where applicable), subject to City Attorney review and approval as to form and legality and provided that EWDD submits evidence to the City Attorney of the continued viability of these procurements, and in compliance with the City's contracting requirements. Anticipated service providers and/or activities, as listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, include, but are not limited to:

- Consultants for audit, fiscal review, financial and grant regulations technical assistance and payroll processing services.
- Employment services at the Los Angeles Public Library (Pacific Asian Consortium in Employment).
- California State University Northridge (The University Corporation / University Foundation) for performance evaluation, professional development and program evaluation.
- FutureWork Systems LLC, for access and support to the LA Performs website.
- Gang Injunction Curfew Settlement contractors.
- Hire LA's Youth providers, including UNITE-LA.
- ICF Incorporated, LLC, Doing Business in California as ICF Consulting, LLC, for performance evaluation and program evaluation.
- InnerSight LLC for the provision of assessments.
- Labor market information/analysis providers.
- Launchpad for IT services relative to layoff aversion and employer engagement.
- Leadership training, mentoring, and systems support to youth and young adults providers.
- Unite LA.
- Los Angeles Community College District.
- Los Angeles County Economic Development Corporation (LAEDC) for services to businesses relative to layoff aversion.
- Los Angeles Unified School District.
- Los Angeles City-operated YouthSource contractors.
- Performance Partnership Pilot (P3) contractors.
- Regional Plan Development and Training Coordination.
- Rapid Response enhancement and expansion, including lay-off aversion and business retention providers.
- Services provided through the WDB Innovation Fund.
- Services provided through the City General Fund for the LARCA 2.0 Gang Injunction Curfew Settlement.
- South Bay Workforce Development Board for ETPL services.
- LA:RISE program service providers.
- Hire LA's Youth providers, including those funded through city, county, state, federal, and private funds.
- WorkSource Center One-Stop operators.

- YouthSource System contractors and related subcontractors (e.g., Los Angeles Community College District; Coalition for Responsible Community Development, and El Centro de Ayuda).
 - Youth assessment service providers.
 - Youth and Young Adult System Support Services providers.
 - YouthSource Center One-Stop operators.
 - Pre-apprenticeship and apprenticeship training - \$250,000
 - Job training on HACLA - \$150,000
 - CIFD to develop a strategy within 90 days for the implementation of employment training for survivors of domestic violence - \$250,000
- p. Negotiate and execute agreements with Day Laborer Center service providers for a term effective July 1, 2022 through June 30, 2023, with two additional options for one-year renewals, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with the WDB-LEO Agreement and City contracting requirements;
- q. Make payments of stipends, wages, and supportive services to City-operated YouthSource Center participants from WIOA Youth Formula, City of Los Angeles General Funds, County of Los Angeles General Funds, County of Los Angeles Temporary Assistance to Needy Families (TANF) funds, and other grant and private funds;

With respect to non-WIOA authorities:

- r. Authorize the accrual and payment of program and administrative expenses, which are directly related to the operation and oversight of the Hire LA's Youth program funded by City of Los Angeles General Funds, the County of Los Angeles General Funds, and County of Los Angeles Temporary Assistance for Needy Families (TANF) monies;
- s. Negotiate and execute Memoranda of Understanding (MOUs) and amendments to MOUs with the City-operated YouthSource Centers to provide services to youth;
- t. Accept a donation in the amount of \$121,000 from Bank of America for the Hire LA's Youth; authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan and Recommendations included in this report below, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- u. Accept up to \$11 million in funding from, and execute grant agreements and/or unilateral amendments with, the County of Los Angeles for the operation of the Summer Youth Employment Program. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts for such services in the in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan and Recommendations included in this report, subject to the approval of the City Attorney as to form and

legality, and in compliance with the WDB-LEO, City grant regulations, and City contracting requirements.

- v. Accept up to \$1 million in funding from, and execute grant agreements and/or unilateral amendments with the County of Los Angeles for the operation of the Juvenile Justice Crime Prevention Act (JJCPA) Program. Prepare necessary Controller instructions regarding the deposit, transfer, and expenditure of such funds; authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan and Recommendations included in this report, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- w. Accept funds from, and execute grant agreements and/or unilateral amendments with, Local Workforce Development Areas and private funding sources (including for the operation of the Hire LA's Youth program), and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- x. Accept up to \$1 million from the County of Los Angeles Probation Department/Workforce Development, Aging and Community Services for the INVEST program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- y. Accept up to \$1.4 million from the County of Los Angeles Probation Department/Workforce Development, Aging and Community Services for the Systems Involved Youth program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan and Recommendations included in this report, subject to the approval of the City Attorney as to form, legality, and procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;
- z. Accept up to \$3 million in Measure H funds from the County of Los Angeles Workforce Development, Aging and Community Services for expansion of the LA:RISE program, and execute grant agreements and/or unilateral amendments with the County of Los Angeles, and authorize the negotiation and execution of contracts with the service providers listed in the Budget Schedules and Service Strategies and Activities sections of the Annual Plan, subject to the approval of the City Attorney as to form, legality, and

procurement, and compliance with City contracting requirements and applicable provisions of the WDB-LEO Agreement;

- aa. Accept reimbursements from the Social Security Administration (SSA) for serving as an Employment Network (EN) under the SSA's Ticket to Work Program (TTW) (as previously approved under C.F. 12-0818), and authorize EWDD to appropriate and expend within the Disability Employment Initiative Fund No. 54N upon presentation of supporting documentation;

With respect to administrative authorities:

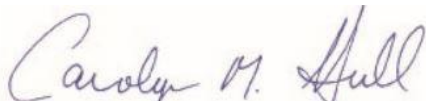
- bb. Negotiate and execute Workforce Development System (WDS) (One-Stop) Memoranda of Understanding (MOU) between partners of the City of Los Angeles WDS, subject to City Attorney review and approval as to form and legality and compliance with the WDB-LEO Agreement; and negotiate and execute amendments to MOUs between partners of the City of Los Angeles WDS, subject to City Attorney review and approval as to form and legality and compliance with the WDB-LEO Agreement;
- cc. Negotiate and execute agreements and amendments to agreements with the Hire LA's Youth service providers for a term effective July 1, 2022 through June 30, 2023, subject to City Attorney review and approval as to form, legality, and procurement, conformance with the WDB-LEO Agreement and compliance with City contracting requirements. The Hire LA's Youth service providers and allocations are included in the PY 23 Annual Plan Budget Schedules (Tab 4);
- dd. Negotiate and execute agreements and amendments to agreements with Los Angeles: Regional Initiative for Social Enterprise (LA RISE) service providers funded by City General Fund for a term effective July 1, 2022 through June 30, 2023, subject to the approval of the City Attorney as to form, legality, and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, and City contracting requirements. The LA RISE service providers and allocations are included in the PY 23 Annual Plan Budget Schedules (Tab 4);
- ee. Negotiate and execute amendments to agreements with service providers for the implementation of the Gang Injunction Curfew Settlement Agreement (LARCA 2.0) for a term from July 1, 2022 through June 30, 2023, subject to the approval of the City Attorney as to form, legality, and procurement, and in compliance with the WDB-LEO Agreement, City grant regulations, and City contracting requirements. The Gang Injunction Curfew Settlement Agreement service providers and allocations are included in the PY 22 Annual Plan Budget Schedules (Tab 4);
- ff. If appropriate, transfer monies up to the maximum amount of the total PY 2021-22 and 2022-23 allotments allowed by WIOA statute or by other governmental administrative instructions between the Dislocated Worker and Adult programs. Such transfers shall be reported to the WDB on a regular basis;
- gg. Transfer expenditures from the WIOA Fund No. 57W to the WIA Fund No. 44A if unexpended savings materialize within the WIA Fund No. 44A as a result of disallowed costs from audits, fiscal and program reviews, special

investigations, post-closeout interests earned and unliquidated accruals within the WIA Fund No. 44A accounts;

- hh. Make technical corrections as necessary to transactions included in this Report and its Attachment to implement Mayor and Council intentions, subject to the approval of the City Administrative Officer;
- ii. Instruct the General Manager, EWDD, or designee, to prepare a report to the WDB, Mayor, and Council by November 30, 2022, that identifies all carry-over funds, including those identified herein, and any changes to the federal funding allocations, including those identified herein, and prepare recommendations, subject to WDB, Council and Mayor approval, regarding proposed use of such funds;
- jj. Find that it is beneficial to the City, and, therefore more feasible, for EWDD to execute contracts with the service providers listed in the Year 23 WDB Annual Plan, effective July 1, 2022 to June 30, 2023, subject to City Attorney review and approval as to form, legality, and procurement, and compliance with City contracting requirements, unless noted otherwise in this Report; and,
- kk. Authorize and instruct the Controller to take the specific actions detailed in the Attachment to this Report to implement the Year 23 WDB Annual Plan budget.

CALIFORNIA ENVIRONMENTAL QUALITY ACT OF 1970

A Notice of Exemption will be filed in compliance with City Environmental Guidelines and the California Environmental Quality Act of 1970. The Notice will exempt the Year 23 WDB Annual Plan and covers services only. The project exemption is justified as a federally funded program for the provision of public services that result in no impact on the physical environment and that do not involve the construction of new public or private facilities.



CAROLYN M. HULL
General Manager



CHARLES WOO, Chair
Workforce Development Board

CMH:GR:FVC:MC:cg

Attachments: Tab 2: Draft - Plan Overview

Tab 4: Draft - Budget Schedules

Tab 6: Annual Plan Policies

Tab 8: Appendix 1 – Public Comments

cc: Mike Feuer, City Attorney

CITY OF LOS ANGELES

CALIFORNIA



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CHAIR



ERIC GARCETTI
MAYOR



**Economic and Workforce
Development Department**
CAROLYN M. HULL.
GENERAL MANAGER

October 25, 2022

Council File Number:
Council Districts: All
Contact Persons & Phone:
Gerardo Ruvalcaba (213) 744-7233

The Honorable Eric Garcetti
Mayor, City of Los Angeles
Room 303, City Hall

City Council
c/o City Clerk
Room 395, City Hall

Attention: Heleen Ramirez, Legislative Coordinator

APPROVAL OF RECOMMENDATIONS FROM THE ECONOMIC AND WORKFORCE DEVELOPMENT DEPARTMENT (EWDD) TO AMEND THE YEAR 23/PROGRAM YEAR (PY) 2022-23 (JULY 1, 2022 – JUNE 30, 2023) WORKFORCE DEVELOPMENT BOARD (WDB) ANNUAL PLAN AND ACCEPT ADDITIONAL WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FORMULA FUNDS FROM THE STATE

DEADLINE FOR ACTION

The General Manager of the Economic and Workforce Development Department (EWDD) and the Chair of the Workforce Development Board (WDB) respectfully submit this transmittal for your review and approval to amend the WDB Year 23 – Program Year (PY) 2022-23 Annual Plan (Annual Plan) and accept an additional \$6.2 million in U.S. Department of Labor (DOL) Workforce Innovation and Opportunity Act (WIOA) grant funds and ensure the uninterrupted provision of services to City residents. Council approval of this item is requested no later than November 30, 2022.

RECOMMENDED REQUESTED ACTIONS

The General Manager of the EWDD requests that the City Council approve the following:

1. AMEND the PY 2022-23 Annual Plan and its supporting budget schedule (attached herein) to incorporate recommendations included herein;
2. ACCEPT an additional \$6.2 million in U.S. Department of Labor (DOL) Workforce Innovation and Opportunity Act (WIOA) grant funds, authorize the Controller, with

This WIOA Title I financially assisted program or activity is an equal opportunity employer/program.
Auxiliary aids and services are available upon request to individuals with disabilities.

the assistance of EWDD, to deposit and transfer WIOA funds as appropriate within established WIOA trust funds, and expend such funds upon proper demand in accordance with the directions in the Annual Plan;

3. AUTHORIZE EWDD to execute Subgrant Agreements and any unilateral agreements to Subgrant Agreements, including amendments thereto, between the State of California and the City of Los Angeles, between the DOL and the City of Los Angeles (City) for WIOA funds (including federal and state Discretionary awards, and other WIOA competitive grants), between the County of Los Angeles and the City of Los Angeles for WIOA funds, and between other Local Workforce Development Areas (LWDA) and the City for WIOA. The receipt of such funds shall be reported to the WDB within 30 days;
4. APPROVE a Reserve Fund Loan, in an amount not to exceed \$4.0 million to support the implementation of the Californians for All grant; and
5. AUTHORIZE EWDD to execute contracts and contract amendments as described herein and referenced in the Service Providers and Supporting Program Activities budget schedule attachments; and
6. AUTHORIZE the Controller to:
 - a. Increase receivables within the Workforce Innovation and Opportunity Act (WIOA) Fund No. 57W by \$5,750,862.
 - b. Increase appropriations within the WIOA Fund No. 57W as follows:

Account No.	Account Name	Amount
22W581	WIOA Adult	1,125,000
22W582	WIOA Dislocated Worker	750,000
22W583	WIOA Youth	1,200,000
22W591	WIOA Adult Supporting Program Activities	1,225,000
22W592	WIOA Dislocated Worker Supporting Program Activities	297,000
22W593	WIOA Youth Supporting Program Activities	525,000
22W122	Economic and Workforce Development	334,873
22W299	Reimbursement of General Fund Costs	293,989
	Total	5,750,862

- c. Increase (Decrease) appropriations within Fund 100/22 as follows:

Account No.	Account Name	Amount
001010	Salaries General	289,971
001070	Salaries As Needed	26,012
001090	Overtime General	(4,762)
002120	Printing and Binding	(162)
002130	Travel	27,313
003040	Contractual Services	36,816
003310	Transportation	1,293
006010	Office and Administrative	36,514
006020	Operating Supplies	1,378
006030	Leasing	(79,500)
	Total	334,873

7. AUTHORIZE the Controller to process a Reserve Fund loan of \$4 million to provide cash flow for the Californians for All Youth Workforce Development Grant Fund No. 65N for the period July 1, 2022 to May 1, 2024, to be repaid as funds are received from the State California Volunteers.
8. AUTHORIZE the General Manager of EWDD, or designee, to prepare Controller instructions and/or technical adjustments necessary to implement the modified Year 23 Annual Plan's budget.

BACKGROUND

On June 29, 2022, City Council approved Year 23 Annual Plan, which included \$39.6 million in WIOA funds, for a total budget of \$139.8 million (C.F. No. 22-0683).¹ The Annual Plan includes authorities and approvals for the receipt and expenditure of grant funds for Adult, Youth, and Dislocated Worker programs and services and funding requests by the WDB for job training and pre-apprenticeship programs for vulnerable populations.

As of the preparation of the report dated June 6, 2022, the State Employment Development Department had not yet announced its funding allocations for WIOA Adult, Dislocated Worker, and Youth Formula to Local Workforce Development Areas for PY 2022-23. Therefore, the allocations were projections based on previous year allocations.

In May 2022, shortly before the WDB approved the Annual Plan, the Department was notified that the City had received an additional \$6.2 million in WIOA funds from the State. Accordingly, the Department developed a plan to expend the additional funds and referred it to the WDB for approval.

On July 27, 2022, the WDB approved the EWDD recommendations to accept an additional \$6.2 million in WIOA formula funds from the State and amend the Annual Plan.

FISCAL IMPACT

The recommendations contained in this report will not impact the City General Fund. This transmittal reflects a net increase of \$5,750,862 to the Year 23 Annual Plan due to the additional \$6.2 million in funding allocated to the City from the State, for a revised total of approximately \$146 million.

This report complies with City financial policies that allow reimbursement up to grant limitations. WIOA regulations provide for reimbursement of Related Costs to the General Fund, except for the amount in excess of the WIOA administrative cap limitation of 10 percent which is currently estimated at approximately \$300,000. This amount represents a significant decrease of over \$1 million from PY 2021-22 in non-reimbursable Related Costs.

DISCUSSION

On May 25, 2022, the State Employment Development Department (EDD) issued the Workforce Services Information Notice (WSIN) 21-43 with final WIOA funding allocations

¹ It is noted that at the time the Year 23 Annual Plan report was published, the State had not yet issued final WIOA funding allocations.

for PY 2022-23 which resulted in a \$6.2 million increase for the City. As displayed on Table 1, due to the increase, total revised WIOA funds amount to \$40,877,792, which includes \$14.8 million for Adult, \$10.7 million for Dislocated Worker, and \$15.3 million for Youth.

Table 1 - PY 2022-23 Annual Plan WIOA Funding Allocations

Program	Adopted WIOA Funds	Revised WIOA Funds	Increase
Adult	12,824,671	14,853,297	2,028,626
Dislocated Worker	8,850,751	10,732,563	1,881,812
Youth	12,951,508	15,291,932	2,340,424
Total	34,626,930	40,877,792	6,250,862

It is noted that the original Youth revenue of \$12,951,508 included a \$3.0 million advance from PY 2023-24. In light of the \$6.2 million increase, the Department recommends reducing the newly revised WIOA allocation of \$15,291,932 for Youth by \$500,000.

Table 2 shows a reduced new WIOA allocation for Youth of \$14,791,932 for a new total WIOA allocation of \$40,377,392 (reflects the \$500,000 reduction). This results in a new net WIOA increase of \$5,750,862.

Table 2 - Revised WIOA Funds (Reflecting \$5.75 Million)

Program	Adopted WIOA Funds	Revised WIOA Funds	Increase
Adult	12,824,671	14,853,297	2,028,626
Dislocated Worker	8,850,751	10,732,563	1,881,812
Youth	12,951,508	14,791,932	1,840,424
Total	34,626,930	40,377,792	5,750,862

EWDD proposes to allocate the additional WIOA funds as follows:

Table 3 - Proposed WIOA Funding Allocations (\$5.75 Million)

Program Activity	Annual Plan	Revised Budget	Proposed Allocation (Increase)
EWDD Oversight	8,186,496	8,815,358	628,862
EWDD Support for WDB	945,203	945,203	-
Mayor's Office	513,669	513,669	-
Other City Departments	345,621	345,621	-
WorkSource Centers	14,693,341	16,568,341	1,875,000
YouthSource Centers	8,312,789	9,512,789	1,200,000
Other Service Providers	1,634,680	1,634,680	-
Supporting Program Activities	3,895,474	5,942,474	2,047,000
TOTAL	38,527,273	44,361,135	5,750,862

EWDD Oversight

The EWDD recommendations will increase EWDD Program and Oversight funding by \$628,862. This funding will allow the Department to increase staffing to the support both the program oversight and administration of WIOA programs.

WorkSource Centers (WSC) / YouthSource Center (YSC) Funding Increase

The EWDD recommendations also prioritize increased funding for existing WSCs (\$1,875,000) and YSCs (\$1,200,000) service providers. The increased funding for both systems will support increased operational and staffing costs and it is anticipated that a minimum of 40 percent of funds will be allocated to training and participant related costs.

Table 4 - WorkSource Centers (WSCs)

No.	Service Provider	Region	AP Funding	Revised Funding	Increase
1	Rescare/ Equus Workforce Solutions	Canoga Park/ South Valley	979,556	1,104,556	125,000
2	Asian American Drug Abuse Program	West Adams / South LA	979,556	1,104,556	125,000
3	Pacific Gateway WIN	Harbor Area	979,556	1,104,556	125,000
4	Coalition for Responsible Community Development	Vernon Central / LATTC – South LA	979,556	1,104,556	125,000
5	Community Career Development	Wilshire / Metro – Central LA	979,556	1,104,556	125,000
6	El Proyecto del Barrio	Sun Valley / SFV	979,556	1,104,556	125,000
7	Goodwill Industries	Northeast Los Angeles	979,556	1,104,556	125,000
8	Goodwill Industries	Pacoima / North Valley	979,556	1,104,556	125,000
9	Housing Authority of the City of Los Angeles	Watts / South LA	979,556	1,104,556	125,000
10	JVS of Southern California	West LA	979,556	1,104,556	125,000
11	Managed Career Solutions	Boyle Heights	979,556	1,104,556	125,000
12	Managed Career Solutions	Hollywood / Central LA	979,556	1,104,556	125,000
13	Pacific Asian Consortium in Employment	Downtown LA / Pico Union	979,556	1,104,556	125,000
14	UAW – Labor Employment & Training	Crenshaw / South LA	979,556	1,104,556	125,000

15	Watts Labor Community Action Committee	Watts / South Los Angeles	979,556	1,104,556	125,000
	Total		14,693,340	16,568,340	1,875,000

Table 5 - YouthSource Centers (YSCs)

No.	Service Provider	Region	Adopted WIOA Funds	Revised Funding	Increase
1	Catholic Charities of Los Angeles, Inc.	Central LA	150,000	150,000	-
2	Catholic Charities of Los Angeles, Inc.	South LA	150,000	679,485	529,485
3	Coalition for Responsible Community Development	South LA	150,000	679,485	529,485
4	El Proyecto del Barrio, Inc.	Sun Valley/North Valley	150,000	679,485	529,485
5	El Proyecto del Barrio, Inc.	Pacoima/South Valley	150,000	679,485	529,485
6	Goodwill Industries of Southern California	South Valley	150,000	502,990	352,990
7	Los Angeles Brotherhood Crusade	South Crenshaw	150,000	679,485	529,485
8	Managed Career Solutions, Inc.	Harbor	-	529,485	529,485
9	Pacific Gateway/ City of Long Beach	Harbor	150,000	150,000	-
10	Para Los Niños	Central LA	150,000	679,485	529,485
11	Para Los Niños	East LA	150,000	679,485	529,485
12	Regents of the University of California (UCLA)	West LA	150,000	679,485	529,485
13	Regents of the University of California (UCLA)	Central LA	-	529,485	529,485
14	Watts Labor Community Action Committee	South LA	150,000	679,485	529,485
15	Youth Opportunity Movement - Boyle Heights	East LA	150,000	679,485	529,485

16	Youth Opportunity Movement - Watts	South LA	150,000	502,990	352,990
	Unallocated		6,212,789	352,989	(5,859,800)
	Total		8,312,789	9,512,789	1,200,000

Supporting Program Activities

EWDD's recommendations include an increase of approximately \$2.0 million in Supporting Program Activities. These Supporting Program Activities will augment services to both WSC and YSC systems.

Table 6 - Supporting Program Activities

Supporting Program Activities	Annual Plan	Revised Budget	Increase
Audit Fees/Fiscal Training/Invoice Processing	142,000	364,000	222,000
Canoga Park WSC Relocation	200,000	300,000	100,000
High Road Training Partnerships	-	1,000,000	1,000,000
Peer to Peer Counseling Initiative	-	100,000	100,000
Workforce Development System (WDS) Accessibility Technology / Strategy	-	350,000	350,000
HireLAX Pre-Apprenticeship Program	-	275,000	275,000
Total	342,000	2,389,000	2,047,000

Audit Fees / Fiscal Training / Invoice Processing

EWDD proposes increased funding in the amount of \$222,000 to support the Department's invoice processing functions. Over the past two program years, the total workforce funding administered by the Department has increased by more than 100 percent. Additional funding is needed to hire temporary support to assist with processing service provider invoices on a timely basis.

Canoga Park Relocation

EWDD proposes to increase financial support in the amount of \$100,000 for the relocation of the Canoga Park WSC. This funding will support with relocation costs as well one-time furniture and equipment purchases. All purchases will be subject to CA Employment Development Department approvals, per policy.

High Road Training Partnerships

EWDD proposes to allocate \$1.0 million to develop and/or expand high-road training partnerships. The goal is to expand training opportunities in employment sectors that lead to middle-skill employment opportunities.

Peer to Peer Counseling Initiative

The Peer to Peer Counseling initiative is a pilot program that will train up to 50 YSC program participants in mental health counseling. The goal is to develop peer counselors that can work with program participants in need of mental health services through both group counseling and advocacy. Funding in the amount of \$100,000 is recommended for this program.

Workforce Development System (WDS) Accessibility / Technology Strategy

This activity will provide \$350,000 in funding to assess existing technology at both WSC and YSCs and recommend new technology that will increase access to programs.

Hire LAX

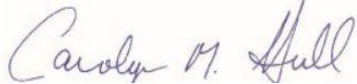
The HireLAX program is an eight-week construction apprenticeship readiness training program that provides individuals with an introduction to construction careers, career development, stipends and/or paid work experience, and comprehensive supportive services to assist individuals' union construction career job placement opportunities. The Department recommends funding in the amount of \$275,000 for this program.

Additional Recommendations

The \$53.3 Californians for All awarded to the City prohibits the use of Cash Advances for both City departments and service providers. Due to the time required to process invoices and the emphasis of participant wages, the grant implementation is placing a heavy burden on program partners. In order to support the successful implementation of this program, EWDD is requesting a \$4.0 million Reserve Fund Loan to allow EWDD to pay both City departments and service providers on a timely basis. The Reserve Fund will be reimbursed upon receipt of payments for the California Volunteers Office.

WDB ACTION

In accordance with the Workforce Development Board-Local Elected Officials (WDB-LEO) Agreement, the WDB Executive Committee approved the acceptance of the additional WIOA formula funds from the State and the recommendation to amend the Annual Plan on July 27, 2022.



CAROLYN M. HULL
General Manager



CHARLES WOO, Chair
Workforce Development Board

CMH:GR:FVC:MC:cg

cc: Mike Feuer, City Attorney

Attachments: 1. WDB Year 23 Revised Annual Plan Budget Schedules
2. Tab 2 - Draft Plan Overview